

Employment Terms

Project Skills Co-ordinator

Option one – full time

Hours – 9.00am – 5.00pm (Monday to Friday)
37.5 hours per week (including ½ hour lunch break)

Salary - £22 - 26,000 per annum

Holidays – 5 weeks per year

Term – Short term contract 15 months

Location of post - This post will involve working in a skills centre located as part of the site office accommodation on a construction site in the South Kilburn area of North West London.

Option two – part-time

Hours – 9.00 – 3.00pm (Monday to Friday)
27.5 hours per week (including ½ hour lunch break)

Salary - £16 - 19,000 per annum

Holidays – 5 weeks per year (pro-rated)

Term – Short term contract 15 months

Location of post - This post will involve working in a skills centre located as part of the site office accommodation on a construction site in the South Kilburn area of North West London.

Option three – Job Share based on splitting a full-time position