

JOB APPLICATION FORM

Position applied for:	
Name:	
Address:	Contact details:
Postcode:	Tel (Home):
	Mobile:
	Email:
Do you hold a current driving licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, which licence is it:	Full <input type="checkbox"/> Provisional <input type="checkbox"/>
Are there any adjustments that may be required to the arrangements that we will put in place should you be invited for interview?	
If so, please state here:	
Please indicate two people who can provide references, one of whom should be your present/most recent employer:	
Reference 1	Reference 2
Name:	Name:
Address:	Address:
Tel No:	Tel No:
Email:	Email:
Occupation:	Occupation:
I give/do not give permission to take up my references prior to an offer of employment being made	I give/do not give permission to take up my references prior to an offer of employment being made
(Delete clearly as appropriate)	(Delete clearly as appropriate)

Educational, Technical and Professional Qualifications

Name of Establishment	Date attended/qualification gained	Level of Attainment

Please continue on a separate sheet if necessary, giving page number and title heading

Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK?

Yes

No

If yes, please provide details:

If you are successful with your application would you require a work permit prior to taking up employment?

Yes

No

Hobbies & Interests:

Please include any other information you feel may be relevant to your application

Data Protection Statement

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

If you succeed in your application and take up employment with us, the information will be used in the administration of your employment with us and to provide you with information about us or a third party via your payslip. We may also use the information if there is a complaint or legal challenge relevant to this recruitment process.

We may check the information collected, with third parties or with other information held by us. We may also use or pass to certain third parties information to prevent or detect crime, to prevent public funds, or in other ways as permitted by law.

By signing the application form we will be assuming that you agree to the processing of sensitive personal data, (as described above), in accordance with our registration with the Data Protection Commissioner.

Declaration

I declare that the information I have given in this application is accurate and true. I understand that providing misleading or false information will disqualify me from appointment, OR, if appointed, may result in my dismissal.

Signature: Date:

Please return completed application form together with your current CV marked **Private & Confidential** to:

Mr Nicholas Fowler
Denne Construction Ltd
Denne Court, Hengist Field
Borden
Sittingbourne
Kent
ME9 8FH

EQUAL OPPORTUNITIES MONITORING

This section of the application will be detached from your application and will be used solely for monitoring purposes.

Denne Construction Ltd recognises and actively promotes the benefits of a diverse workforce and is committed to treating all employees with dignity and respect regardless of race, gender, disability, age, sexual orientation, religion or belief. We therefore welcome applications from all sections of the community.

ETHNIC ORIGIN

White: British	Irish		Any other white Background *
Mixed: White and Black Caribbean	White and Black African	White and Asian	Any other mixed Background *
Black or Black British Caribbean	African		Any other Black Background *
Asian or Asian British Indian	Pakistani	Bangladeshi	Any other Asian Background *
Chinese or Other Ethnic Group Chinese	Other Ethnic Group *		

Please specify *

Gender (Please specify)	
Date of Birth	
Do you consider yourself to have a disability:	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please state nature of disability:	
Are you Registered as Disabled:	Yes <input type="checkbox"/> No <input type="checkbox"/>
The Disability Discrimination Act defines disability as "A physical or mental impairment which has a substantial and long-term effect on the person's ability to carry out normal day-to-day activities"	
If you wish, you may disclose information about yourself in this section about your:	
Religion	
Sexual orientation	
How did you become aware of this vacancy?	